

{ RICKY DOWNS }

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{ Me }

A professional, efficient and reliable individual with a talent for design. Good experience providing informal technical support and design advice, plus a strong worked based background as a technician working accurately under pressure. Keen to pursue a career in web design.

{ Key Skills }

- Excellent project manager able to manage a high workload, stick to deadlines and track many projects
- Effective at working with others to reach a common goal
- Adept at customer management using resources to provide the correct product or service for budget specified
- Able to work to a high level of accuracy and attention to detail

{ Proficiencies }

- Mac / Windows
- HTML / CSS
- XAMPP
- Adobe Photoshop CS5
- Adobe Flash CS5
- Adobe Dreamweaver CS5
- Adobe Illustrator CS5 - Basic
- Microsoft Access
- Microsoft Powerpoint

{ Qualifications }

Adobe Certified Associate in Flash CS4 - Feb 2011
Adobe Certified Associate in Photoshop CS4 - Dec 2010
City & Guilds ITQ Level 3 for IT users - Feb 2011
City & Guilds ITQ Level 2 for IT users - Jan 2011
City & Guilds Level 1 for IT users - Sept 2010
BTEC Diploma Foundation in Art & Design - June 2002
BTEC Advanced GNVQ in Art & Design - June 2001
GCSE - 9 Grades B to D - July 1999

{ Work Experience }

Genix Imaging Ltd, Soho, W1

Vinyl Technician, Feb 2006 - July 2009 - Made redundant

- Using Adobe Illustrator with Fine Cut program to produce intricate designs on the vinyl plotter
- Customer advice on design
- Worked on major corporate displays and branding
- Researching & ordering materials to meet requirements

Genix Imaging Ltd, Soho, W1

Production Assistant, July 2005-Feb 2006 - Promoted

- Delivering and collecting artwork from various clients
- Trimming and encapsulating prints
- Wrapping and packing
- Assisting with all departments, from Design to Finishing to Sales

References available upon request